



Carlisle Country Club

1242 Harrisburg Pike, Carlisle, PA. 17013-1646

Pre-employment questionnaire

An equal opportunity employer

Name: _____ Date: _____
Last First Mid

Address: _____
Street City State Zip

Phone: (H) _____ (W) _____ SS # _____

E-Mail Address _____

Are you either a U.S. Citizen or an alien authorized to work in the U.S.A.? Yes ___ No ___

Are you sixteen years or older? Yes ___ No ___ Eighteen years or older? Yes ___ No ___

Have you ever been convicted or pleaded guilty to a misdemeanor or felony? Yes ___ No ___

Describe: _____

Employment desired?

Position _____ Date you can begin _____ Wages desired _____

Full-time ___ Part-time ___ Summer employment _____

Are there any hours you can not work ? ___ Describe _____

*The normal hours of the Club house are approximately between 9AM & 10 PM Tuesday through Sunday.

Are you now employed? ___ May your employer be called? _____

Have you ever applied or worked for this Club before? ___ When ? _____

Do you have any relatives working for the Club ? ___ Name _____

Education _____ Name & Location

Elementary School _____

High School _____ Graduate? _____

Technical or College _____ Major Subject _____

Interests or Hobbies _____

References: (Three persons not related to you who you have known for one or more years)

Name Address Phone # Years Known

1. _____

2. _____

3. _____

Former Employers: (List your last three employers, starting with the last one first)

<u>Date/Month/Year</u>	<u>Name & Address of Employer</u>	<u>Wages</u>	<u>Position</u>	<u>Reason for Leaving</u>
From _____	_____	_____	_____	_____
To _____	_____	_____	_____	_____
From _____	_____	_____	_____	_____
To _____	_____	_____	_____	_____
From _____	_____	_____	_____	_____
To _____	_____	_____	_____	_____

“I certify that the answers to the questions in this questionnaire are true to the best of my knowledge and understand that, if employed, falsified statements on the form shall be grounds for immediate dismissal. I authorize investigation of all statements contained herein and the references listed above to give you any and all information concerning my previous employment and pertinent information they may have personal or otherwise and release all parties from any liability for any damage to you that may result from furnishing the same.

I understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment of my wages or salary, be terminated at any time without prior notice.

I understand that as a condition of my employment I may be requested to be tested for substance abuse. Further more, if the testing results are positive it will jeopardize my opportunity to obtain employment.”

Date: _____ Signature _____

Interviewed by: _____ Comments: _____

Hired: Yes _____ No _____ Position _____ Wages _____ Starting Date _____

Uniform Size? Pants Waist _____ Length _____ Shirt Size S M L XL XXL, Neck _____ Sleeve _____